

ID Verification via ID.me

Overview

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Getting Started with an ID.me account

After turning on Google 2-step Verification, you will be prompted to verify your identity. Click the text box "GET STARTED" to begin the process.



You will be directed to a new page where you can select either ID.me or Login.gov to verify your identity. If using ID.me, click the highlighted box.



If you are a new ID.me user, click on 'Create an ID.me account'.

Sign in with your ID.me credentials if you are already a user.

	New to ID.me?	
Email		
Enter you	ur email address	
Password		
Enter pas	ssword	
Rememb For your s	ber me security, select only on your devices.	
	Sign in	
	Forgot password	
	OR	
f	ć G in	

ID.me

On this page, you will be asked to:

- 1. Enter your email address.
 - a. We recommend using your personal email for ID verification. This ensures you'll always have access to your verified ID, even if you change jobs.
 - b. Note: You can also use your Facebook, Apple, Google, or LinkedIn account. Avoid using your @researchallofus.org username.
- 2. Create and confirm a new password
- 3. Accept the ID.me Terms of Service and Privacy Policy
- 4. Finally, click on "Create Account."

Create an ID.me account

If you already have an ID.me account, do not create a new one. Sign in to your existing account.

* Indicates a required field

Email *

Enter your personal email address

Password *

Enter password

Confirm Password *

Reenter password

Remember me

For your security, select only on your devices.

I accept the ID.me <u>Terms of Service</u> and <u>Privacy</u>
 <u>Policy</u>*



Go to the email account you provided during the account creation stage to confirm your ID.me account.

Enter the verification code and click 'Continue'

ID.me
CONFIRM YOUR EMAIL ADDRESS
We sent an email to provide the sent and the
Click the link in our email
Check your inbox for an email from hello@id.me and click the link inside to confirm your email address.
lf you do not receive an email within 10 minutes, check your spam folder and verify it hasn't been blocked.
Why do I need to confirm my email?
Resend my verification
OR
Enter the 6-digit code from the email
Confirmation Code
Continue

After confirming your email, you will be prompted to choose a multi-factor authentication (MFA) option.

For this tutorial, we selected 'Text Message or Phone Call'.

ID.me		
	SECURE YOUR ACCOUNT	
	1 2 3	
	Choose an MFA option	
With some	multi-factor authentication (MFA), even if one guesses your password, they won't be able to sign in as you.	
	Text Message or Phone Call Get a 6-digit code by text message or phone call.	
2	Push Notification Approve sign-ins via push notifications sent to the ID.me Authenticator mobile app.	
	Code Generator Application Generate verification codes via code generator apps like ID.me Authenticator.	
	Security Key Use a physical security key (insert or tap) with your device.	
6	Device Unlock Unlock your device (phone, computer, etc.) to use your passkey.	
,	NFC-Enabled Mobile Security Key Tap a YubiKey™ security key to your phone using the ID.me Authenticator mobile app.	

If securing your account via text message or phone call, enter your phone number and click continue.

For this tutorial, we chose to receive a verification code via text.

Enter the 6-digit code texted to your phone and click continue.

ID.me	ID.me	
SECURE YOUR ACCOUNT	SECURE YOUR ACCOUNT	
1 2 3	1 2 3	
Receive a code by phone	Confirm your phone number	
Please use a phone number you can access whenever you plan to sign in.	Please pick up the phone and follow the instructions to receive your 6-digit code.	
Phone Number	Enter the 6-digit code *	
•		
	Didn't receive it? <u>Resend my verification code</u>	
Text me Call me	<u>Go back</u> Continue	
THE NUMBER PROVIDED WILL ONLY BE USED FOR ACCOUNT SECURITY. MESSAGE AND DATA RATES MAY APPLY.		
Go back Continue		

Now that your account is secure, you can optionally generate a recovery code if you lose access to your MFA authentication device.

Next, select Continue.

ID.me
YOUR ACCOUNT IS NOW SECURE Your phone number can now be used for multi- factor authentication.
Visit <u>ID.me My Account</u> to view and manage multi- factor authentication settings.
Recovery code A recovery code can be used in the event you lose access to your multi-factor authentication device. Generate recovery code
Continue
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What is ID ma? Tarms of Service Privacy Policy

Now you will verify your identity. If you live in the United States, you can verify using your Driver's License, State ID, Passport or Passport Card.

Depending on your choice, make sure you have all of the required information available to you before proceeding.

For instructions on verifying your identity if you live in the United States, navigate to the next slide.

If you do not live in the United States,, select "I don't live in the United States". For instructions on verifying your identity if you do not live in the United States, see What if I don't live in the United States?

VERIFY YOUR IDENTITY

We'll need permission to use details from your credit profile and other public sources to verify your identity. This will not affect your credit score.

Choose a verification method



<u>Upload photos of your license or state ID</u>

Upload photos of your driver's license or state ID, and enter your Social Security number.



<u>Upload a photo of your passport</u>

Upload a photo of your passport and enter your Social Security number.



<u>Upload photos of your passport card</u>

Upload photos of your passport card and enter your Social Security number.

I don't live in the United States



ID Verification for U.S. based researchers

For this tutorial, we have selected 'upload photos of your license or state ID'

VERIFY YOUR IDENTITY

We'll need permission to use details from your credit profile and other public sources to verify your identity. This will not affect your credit score.

Choose a verification method



<u>Upload photos of your license or state ID</u>

Upload photos of your driver's license or state ID, and enter your Social Security number.



<u>Upload a photo of your passport</u>

Upload a photo of your passport and enter your Social Security number.



Upload photos of your passport card

Upload photos of your passport card and enter your Social Security number.

I don't live in the United States

ID.me

Next you will provide consent for ID.me to collect Biometric Data and Sensitive Personal Information. After reading the terms, click the checkbox and then click "Continue."

Consent for ID.me to collect Biometric Data and Sensitive Personal Information

CONSENT FOR ID.ME TO COLLECT BIOMETRIC INFORMATION AND SENSITIVE PERSONAL INFORMATION

In the event of any discrepancy between a non-English version of this document and the English version of this document, the English version shall prevail in all respects.

BIOMETRIC INFORMATION PRIVACY STATEMENT

ID.me will not sell, rent, or trade your Biometric Information, and after verification you may request we delete your Biometric Information. Your Biometric Information will only be used by ID.me to verify your identity in accordance with the guidelines published by the National Institute for Standards and Technology or as required for the prevention of fraud. ID.me will transfer your Biometric Information to our third party partners only when required by a subpoena, warrant, or other court ordered legal action.

Notice and Consent

This Notice and Consent for the collection of Biometric Information, Personal Information and Sensitive

□ I acknowledge that I have received, read, and agreed to these terms

Continue

Cancel

ID.me

In this tutorial, we are verifying identity with Driver's License or State ID.

Enter your mobile phone number and click continue.

VERIFY YOUR IDENTITY		
1 2 3 4 5		
Take photos of your identity document		
Enter a mobile phone number, then we'll text you a link to take photos of your identity document.		
dentity Document		
Driver's License or State ID <u>Change document</u>		
Mobile Phone Number		
• ·		
Your smartphone must have a camera and a web browser.		
Your smartphone must have a camera and a web browser. By entering your phone number, you agree to receive notifications through text message or voice calls during sign-in attempts in order to protect your account.		
Your smartphone must have a camera and a web browser. By entering your phone number, you agree to receive notifications through text message or voice calls during sign-in attempts in order to protect your account. Continue		
Your smartphone must have a camera and a web browser. By entering your phone number, you agree to receive notifications through text message or voice calls during sign-in attempts in order to protect your account. Continue		

ID.me will send a link to the mobile phone you provided on the previous page. Select the link on your mobile phone. You will continue with ID verification on your phone.



On your mobile phone, you will be prompted to confirm your email address. If it is correct, click Yes.

Note: this secure webpage is hosted by the U.S.. Department of Health and Human Services external management system (HHS XMS).





ID.me

For this tutorial, we are verifying with a Driver's license or State ID.

You will take a photo of the front and back of your Driver's License or State ID. Ensure the image is clear, all information is visible and that the document is not captured at an angle.

Select the link in the top box to add a photo of the front of your license. Once you take the photo, click continue.

Repeat the same process for the back of your ID.

ID.me



Repeat the same process for the back of your ID.

Once complete, click 'Submit your photos'

ID.me	
TAKE PHOTOS WITH YOUR PHONE	
	ID .me
	Take photo of your driver's license or state ID
<u>Take photo of your driver's license or state ID</u> (FRONT)	Choose a photo of the front side of your document. Then click "Continue" to proceed.
	Take photo
	Please check the following to make sure your document can be processed:
	 The image is clear and not blurry (including your photo and/or barcode)
Take photo of your driver's license or state ID	All information is visible (e.g., expiration date)
(BACK)	The document is not captured at an angle
	Continue
Please check the following to make sure your document can be processed:	
The image is clear and not blurry (including your photo and/or barcode)	Back
 All information is visible (e.g., expiration date) 	
The document is not captured at an	∼ English
angle	What is ID.me? Terms of Service Privacy Policy
Continue	

Next, you will provide a selfie. Click 'I'm ready to take a selfie'. In the next screen, take a photo of yourself and click 'Continue'



When you have completed the photo upload, you can return from your phone to your computer.

ID.me TAKE PHOTOS WITH YOUR PHONE Images submitted Return to the other open browser tab to continue NOTE: This is the tab on the device where you started. Get help on how to switch browser tabs. ✓ English What is ID.me? | Terms of Service | Privacy Policy

If you verified with your **passport** instead of a Driver's License or State ID, you will be prompted to add in your most recent address.

1 2	3 4 5
Enter your mos	t recent home addres
Address Line 1*	
Enter street addre	PSS No P.O. Box
Address Line 2	
Enter street addre	PSS Apartment Unit, Suite
City*	
Enter city	
State *	Zip Code *
Select state	Enter zip code
<i></i>	

ID.me

What is ID.me? | Terms of Service | Privacy Policy

Enter your Social Security number and press continue. VERIFY YOUR IDENTITY 1)----(3)-- 5 4 Enter your Social Security number ######### The Social Security number is used as a unique identifier to confirm identity. This will not affect your credit score. Back Continue ✓ English What is ID.me? | Terms of Service | Privacy Policy

ID.me

Verify all information is correct and click 'Yes'

VERIFY YOUR IDENTITY		
1 2 3 4 5		
Is your information displayed correctly?		
We will securely use the following information to verify your identity against trusted sources.		
What does this mean?		
Personal information		
First Name		
Middle Name		
Last Name		
Date of Birth		
Home address		
Street 5		
City		
State		
Zip Code		
Phone number		
Mobile Phone		
The information I've provided is correct, and I accept the use of <u>Fair Credit Reporting Act</u> data to verify my identity.		
What is The Federal Fair Credit Reporting Act?		
No Yes		

Once ID.me has finalized ID verification, click 'Allow' to allow XMS Int to share that you have completed ID verification.

Note: this secure webpage is hosted by the U.S. Department of Health and Human Services external management system (HHS XMS). XMS will not share your identity information with *All* of Us.

AUT	HORIZE XMS INT
	$\overline{\mathbf{S}}$
We've ve	erified your identity!
Before we send ye permission t	ou back to XMS Int , we need your o share your verified identity information.
Please note that the verifica	only information obtained from tion process will be shared.
X	MS Int will receive:
First Name	Ø Middle Name
🔮 Last Name	Phone
Street	City
State	Postal Code
Birth Date	S Email
You can remo changing yo	ove this access at any time by our ID.me account settings.
	Allow
	<u>Deny</u>

ID ma



ID Verification for international researchers

For this tutorial, we have selected "I don't live in the United States"

VERIFY YOUR IDENTITY

We'll need permission to use details from your credit profile and other public sources to verify your identity. This will not affect your credit score.

Choose a verification method



<u>Upload photos of your license or state ID</u>

Upload photos of your driver's license or state ID, and enter your Social Security number.



<u>Upload a photo of your passport</u>

Upload a photo of your passport and enter your Social Security number.



<u>Upload photos of your passport card</u>

Upload photos of your passport card and enter your Social Security number.

I don't live in the United States

You will verify your identity on a video call after you upload identification documents.

Verify identity on a video call

1 Confirm Details

Confirm your personal information

2 Send Documents

Select and send identity documents

3 Wait for Document Review

Wait in the virtual waiting room or come back once your documents are approved

4 Join Video Call

Meet a trained and certified ID.me Trusted Referee on a recorded video call

Get Started

All of Us Researcher Workbench: Enter personal information

Enter your personal information

Enter or review your information			
Full Name			
First Name *	Middle Name		
Last Name *	Suffix		
	•		
Date of Birth			
MM/DD/YYYY *			
mm/dd/yyyy 🗖			
Phone			
Personal Phone Number *			
+			
+			
Current Address			
Country *			
Canada	•		
Street Address Line 1 *	Street Address Line 2		
City *	Province * Postal Code		
Toronto	Ontario -		
Cont	tinue		

Enter your SSN or Taxpayer Identification Number.

If you do not have either, select "I have never been issued a U.S. Social Security number of Individual Taxpayer Identification Number."

Confirm your Social Security number

Your Social Security number (SSN) helps us uniquely identify you. This will r your credit score.	not affect
Enter SSN *	
Show SSN	
Confirm SSN *	
Show SSN	
Don't have a Social Security number?	
Continue by entering your Individual Taxpayer Identification Number (<u>ITIN).</u>
I have never been issued a U.S. Social Security number or Individual Taxpa Identification Number.	yer
• Failure to provide an SSN may impact access to various websites	
The information I've provided is correct, and I accept the use of the Fair Cred Act to verify my identity.	it Reporting
What is The Federal Fair Credit Reporting Act?	~
Go Back	Continue

All of Us Researcher Workbench: Collect Documents

	First, you'll need:	
	2 Primary Documents	
	OR	
	1 Primary and 2 Secondary Documents	
	What is a Primary or Secondary Identification Documen	<u>ıt?</u>
	We'll use the documents you submit to confir	m your:
	• Full name • Addr	ess
	Date of birth Passport inf	formation
(Note: Documents must be in your name. If the documents aren't we'll give you more options to verify your identity.	in your name,

All of Us Researcher Workbench: Confirm Information

You entered your name as:	
	<u>Edit</u>
Does the selected document dis	play the name you entered?
Foreign (Non-U.S.) Passport	
Yes, the name I entered is identical to the time of the second se	he name on the document that I will provide.

All of Us Researcher Workbench: Collect Documents

(!)

Select address document

Select ONE document from the options below

The document must show your name and full address.

Select a document to confirm your address.

U.S. State Driver's **Expired U.S. State** Non-Driver License **Driver's License** Identification Card Valid, expired within 12 Valid, unexpired (State-Issued) months with a renewal Valid, unexpired W-2 Form (or W-2C, W-CP565 Notice Pay Stub Valid, unexpired 2G, etc.) Electric Bill Bank, Loan, or Cable or Internet Bill Not older than 90 days **Financial Institution** Not older than 90 days Statement Not older than 90 days **Voter Registration** Phone Bill Water Bill Valid, unexpired Not older than 90 days Not older than 90 days

All of Us Researcher Workbench: Confirm Information

		Edit
ou entered your addre	ess as:	
		<u>Edit</u>
entered?		ou

All of Us Researcher Workbench: Upload Documents

Select image from your current device or get a link to your smartphone to take a photo of your documents.

After each upload, you will be asked to confirm the information on your documents



All of Us Researcher Workbench: Confirm Information

Confirm Information

Let's check everything for accuracy

You entered your name as:	
	<u>Edi</u>
You entered your date of birth as:	
	Edi
You entered your address as:	
	<u>Edi</u>
You entered your passport number as:	
	Edi

All of Us Researcher Workbench: Video Verification

Now ID.me will review your documents and start a video call.

You can either wait for ID.me to start the video call, or click 'Save & Exit' to get an email to finish video verification later.

	Waiting for document review
	Estimated wait time:
	8 minutes
	$\widehat{}$
	Hide animation
	(Updates every 30 seconds)
1	ID.me is reviewing your documents
2	Waiting for next available video call
	Please have the following physical documents ready for presentation:
	Foreign (Non-U.S.) Passport
	Other Government-Issued Photo ID
	Don't have time to wait?
	Save your application and leave the waiting room.
You	vill lose your place in line, but we'll email instructions about how to rejoin to
	Save & Exit

All of Us Researcher Workbench:

ID.me + 🔣





Complete ID verification and navigate back to the Researcher Workbench



AUTHORIZE HHS XMS

Before we send you back to HHS XMS, we need your permission to share your verified identity information.

Please note that only information obtained from the verification process will be shared.

ппз х	MIS WIII receive.
Email	🔗 First Name
Middle Name	Last Name
You can remove changing your	this access at any time by ID.me account settings.
	Allow
	Denv
	<u> </u>

Click "Grant" to allow the NIH access to your ID.me account.

IIH National Institutes of Health Turning Discovery Into Health ID.me .
Consent to Share Information
 All of Us is requesting access to the following information from any current and future Linked Identities: Basic profile information: First Name, Last Name, User Id and Email
By agreeing to share this data, you allow NIH to share this information in accordance with the NIH Privacy Policy . You can change this and other Settings at any time.
☑ Do not show this again.
Grant Deny
Note: If you choose to deny consent you will not be able to access the application. You will be required to review your Settings annually.

Your identity is now verified with ID.me and you can proceed to the training modules.

